

PERMISSION FOR ABSTRACTION OF WATER

1. Service Name: Permission for abstraction of water

2. Description of the Service

Kerala is blessed with abundant rainfall and a large number of water bodies including rivers, backwaters, lakes, lagoons and other numerous streams joining them. The Service 'Permission for abstraction of water' is rendered for permitting the abstraction of water from water courses including rivers, tributaries, streams, springs or any other natural water body for non-irrigation use as per provisions in the Kerala Irrigation and Water Conservation Act 2003.

Every application for permission to abstract water from the water courses shall be submitted to the Superintending Engineer of the concerned Irrigation Circle in Form No.1 of Kerala Irrigation and Water Conservation rules (Amend 2018) accompanied by a fee of Rupees 5 (five only).

The applied quantity of water (or any less quantity fixed) would be made available for abstraction on basis of agreement, ensuring the riparian rights of the downstream stakeholders.

3. Eligibility conditions for applicant for availing service

The applicant must be a citizen of India over the age of 18 or any registered firms/companies possessing all necessary documents like PAN, Aadhar, etc.

4. Fees applicable and payment options available:

Application fee: Rs. 5/-

Payment option: Online Payment Gateway

Quantity (kL or m³)	Fee (Rs.)
Upto 1 m ³ /day	Rs. 10/ kL
A. 1m ³ to 1000m ³ per day	Rs. 20/ kL (2 times rate)
B. 1001m ³ to 3000m ³ per day	Rs. 40/ kL (2 times rate of A)
C. 3001m ³ to 6000m ³ per day	Rs. 60/ kL (3 times rate of A)

5. Designated officer and offices for Service Delivery:

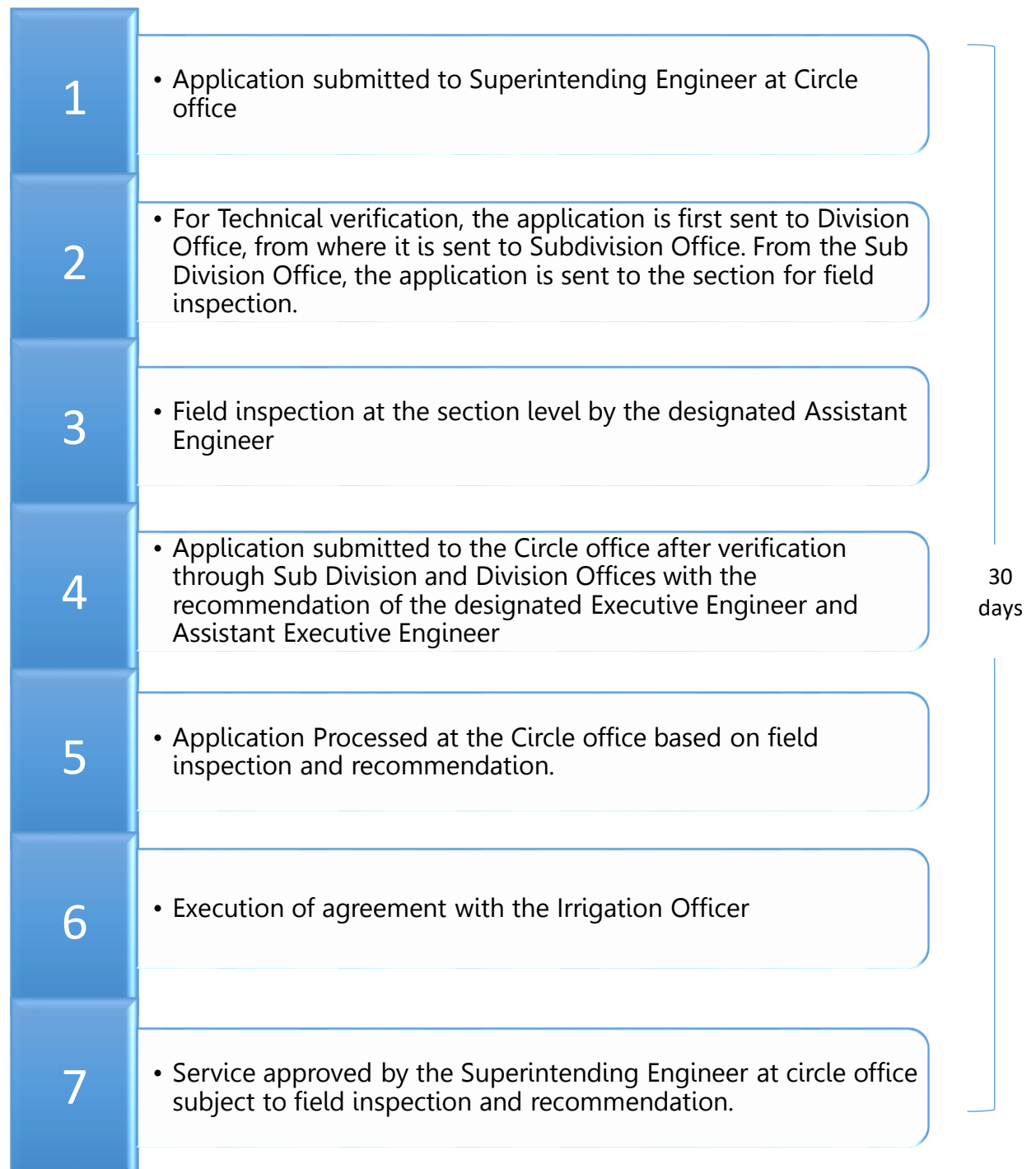
The Designated officer for delivery of the Service is Superintending Engineer of the Concerned Irrigation Circle office, detailed blow:

District	Circle offices
Thiruvananthapuram	• Irrigation South Circle Thiruvananthapuram • Minor Irrigation South Circle Thiruvananthapuram
Kollam	• Irrigation South Circle Thiruvananthapuram • Minor Irrigation South Circle Thiruvananthapuram • Kallada Irrigation Project (KIP) RB Circle Kottarakkara
Pathanamthitta	• Irrigation South Circle Thiruvananthapuram • Minor Irrigation South Circle Thiruvananthapuram • Kallada Irrigation Project (KIP) • RB Circle Kottarakkara • Kuttanad Development (KD) Circle Chengannur
Alappuzha	• Irrigation South Circle Thiruvananthapuram • Minor Irrigation South Circle Thiruvananthapuram • Kallada Irrigation Project (KIP) RB Circle Kottarakkara • Kuttanad Development (KD) Circle Chengannur
Idukki	• Minor Irrigation Central Circle Ernakulam • Project Circle Piravom • Project Circle Moovattupuzha
Kottayam	• Irrigation South Circle Thiruvananthapuram • Minor Irrigation South Circle Thiruvananthapuram • Project Circle Piravom • Project Circle Moovattupuzha • Kuttanad Development (KD) Circle Kottayam
Ernakulam	• Irrigation Central Circle Thrissur • Minor Irrigation Central Circle Ernakulam • Project Circle Piravom • Project Circle Moovattupuzha
Thrissur	• Irrigation Central Circle Thrissur • Minor Irrigation Central Circle Ernakulam

District	Circle offices
Palakkad	• Irrigation Central Circle Thrissur • Minor Irrigation Central Circle Ernakulam • Siruvani Project Circle Palakkad
Malappuram	• Irrigation North Circle Kozhikkode • Minor Irrigation North Circle Kozhikkode
Kozhikkode	• Irrigation North Circle Kozhikkode • Minor Irrigation North Circle Kozhikkode • Project Circle Kannur
Kannur	• Irrigation North Circle Kozhikkode • Minor Irrigation North Circle Kozhikkode • Project Circle Kannur
Wayanad	• Irrigation North Circle Kozhikkode • Minor Irrigation North Circle Kozhikkode • Project Circle Kannur
Kasargode	• Irrigation North Circle Kozhikkode • Minor Irrigation North Circle Kozhikkode • Project Circle Kannur

6. Online application processing procedure and process flow:
Online application Procedure: <https://youtu.be/LeYEDsAHUSA>

Process flow:



7. **Service timeline:**
30 Days

8. **List of Documents required** for filling the application:
- AADHAR, PAN OF APPLICANT
 - COPY OF LAND TAX RECEIPT

- iii. COPY OF PROPERTY DEED
- iv. SITE PLAN / LOCATION SKETCH
- v. POSSESSION CERTIFICATE
- vi. SURVEY PLAN FROM REVENUE DEPT.
- vii. NO OBJECTION CERTIFICATE OF PANCHAYATH / LOCAL BODY
- viii. GST BILL OF PUMP USED

9. Contact details of the applicant supporting officer:

Circle Office	Phone No.	E-mail ID
Irrigation South Circle, Thiruvananthapuram	0471-2316737	seisctvm@gmail.com
Irrigation Central Circle, Thrissur	0487-2330571	seicctsr2020@gmail.com
Irrigation North Circle, Kozhikode	0495-2381519	seinckkd@gmail.com
Minor Irrigation Circle, Thiruvananthapuram	0471-2433752	semictvpm@gmail.com
Minor Irrigation Central Circle, Ernakulam	0484-2426470	semiccek@gmail.com
Minor Irrigation Circle, Kozhikode	0495-2381677	mickozhikode@yahoo.in
Kuttanad Development Circle, Chengannur	0479-2450355	sekuttanad@gmail.com
Kuttanad Development Circle, Kottayam	0481-2568137	sekuttanadkottayam@gmail.com
Siruvani Project Circle, Palakkad	0491-2577425	sespcpkd@yahoo.co.in
Project Circle, Kannur	0497-2700328	sepcknr@yahoo.co.in
Project Circle, Piravom	0485-2242711	sepcpvm@gmail.com
Project Circle, Muvattupuzha	0485-2832728	mvipse@gmail.com
Kallada Irrigation Project Circle, Kottarakkara	0474-2452635	sekiprbc@gmail.com

10. General Information to be published:

a. FAQs

1. Maximum time / time limit to obtain permission?

Ans. Within 30days of receipt of application.

2. Who is the authorised person for grant of permission for abstraction of water? <i>Ans. Superintending Engineer under whose jurisdiction the irrigation work fall.</i>
3. Whats are the documents required for applying for the service 'Permission for abstraction of water'? <i>Ans.</i> <i>i. Aadhar, PAN of applicant</i> <i>ii. Copy of land tax receipt</i> <i>iii. Copy of property deed</i> <i>iv. Site plan / location sketch</i> <i>v. Possession certificate</i> <i>vi. Survey plan from Revenue Dept.</i> <i>vii. No Objection Certificate of Panchayath / Local ody</i> <i>viii. GST bill of pump used</i>
4. What is the fee for application for 'permission for abstraction of water' and how is it made? <i>Ans. The application fee for the service is Rs. 5/- only and the payment is to be made in the Online Payment gateway, which will be credited to the H/A 0701-80-Gen-Other receipts-103-Sale of water for other purpose.</i>
5. What is the process flow for Submission of application for 'Permission of abstraction of water'? <i>Ans. Superintending Engineer, Circle Office (Application submitted) > Executive Engineer, Division Office > Assistant Executive Engineer, SubDivision Office > Assistant Engineer, Section Office (Field Verification) > Assistant Executive Engineer, SubDivision Office (Recommendation) > Executive Engineer, Division Office (Recommendation) > Superintending Engineer, Circle Office (Approval) > Ageement executed with Irrigation Officer</i>
6. In case of any disputes or complaints,who is the appellate authority and time taken for disposal of appeal? <i>Ans. Chief Engineer (I st Appellate), Secretary, Water Resources Dept. (II nd Appellate). The same is to be disposed within 30 days from the date of receipt.</i>

7. How is the fee for usage of water for non-irrigation purpose calculated?

Ans.

As per the prevailing rates fixed in the Water Conservation Rules.

Quantity (kL or m ³)	Fee (Rs.)
Upto 1 m ³ /day	Rs. 10/ kL
D. 1m ³ to 1000m ³ per day	Rs. 20/ kL (2 times rate)
E. 1001m ³ to 3000m ³ per day	Rs. 40/ kL (2 times rate of A)
F. 3001m ³ to 6000m ³ per day	Rs. 60/ kL (3 times rate of A)

8. Security to be paid for abstraction of water for non-irrigation purpose?

Ans. 5% of the cost of water.

9. What is the maximum duration for the agreement executed for permission for abstraction of water

Ans. 1 Year. The agreement is deemed to be terminated after the same

10. What is the penalty for violating the terms of the agreed abstraction quantity?

Ans. The agreement will be terminated. Penalty at the rate of 2 times the rates fixed from the date of starting abstraction of water. Penal interest @12% per annum after the time limit fixed for making payment.

b. Right to Service Act/ Public Service Guarantee Act

https://www.irrigation.kerala.gov.in/sites/default/files/2024-07/GO_Right_To_Services.pdf

c. Standard Operating Procedure of the web portal - User Walkthrough Videos, PDFs

<https://youtu.be/LeYEDsAHUSA>

d. Relevant Acts/ Rules pertaining to Online Services rendered:

Kerala Irrigation & Water Conservation Act, 2003

https://irrigation.kerala.gov.in/sites/default/files/2020-12/kerala_irrigation_and_water_conservation_act.pdf

Kerala Irrigation & Water Conservation (Amendment) Act, 2018, dated 03.07.2018

https://irrigation.kerala.gov.in/sites/default/files/2020-12/water_conservation_act_2018_dtd_03_07_2018.pdf

Kerala Irrigation & Water Conservation Rule 2005

https://irrigation.kerala.gov.in/sites/default/files/2023-12/Irrigation_water_conservation_rules_2005.pdf

The Irrigation and water conservation (ammend) rules 2018

https://irrigation.kerala.gov.in/sites/default/files/2020-12/irrigation_convervation_act_2003.pdf

Right to Information (RTI) Act, 2005

https://irrigation.kerala.gov.in/sites/default/files/2020-12/rti_act.pdf